

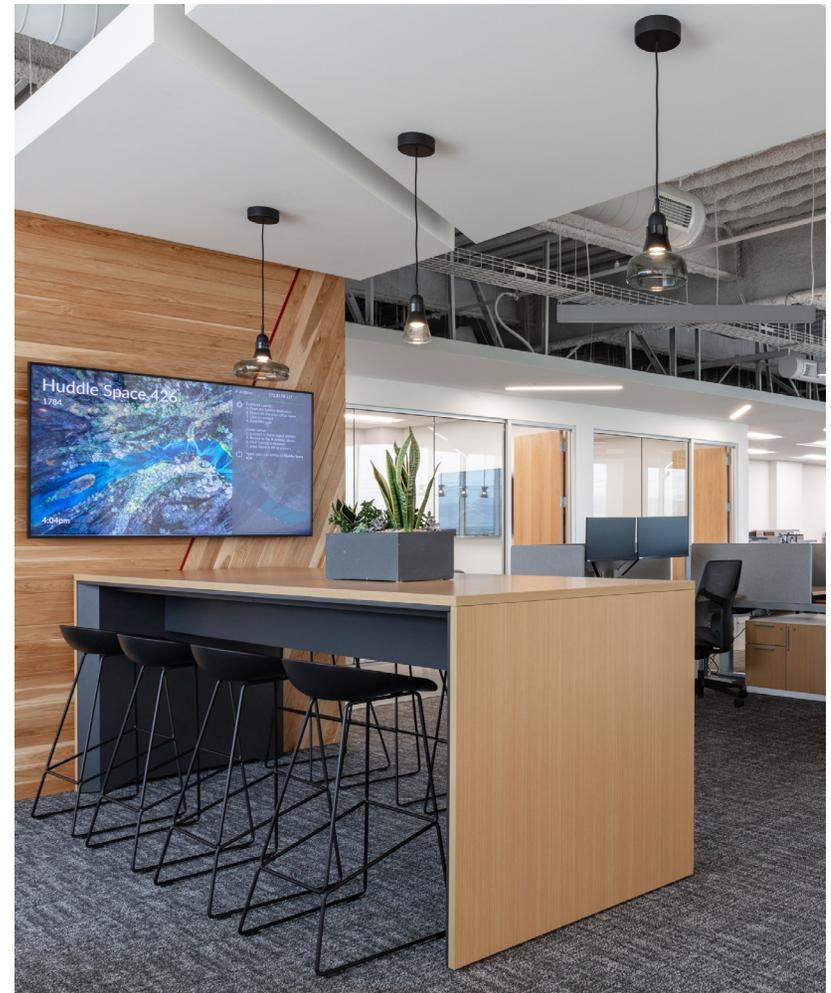
Your New Landscape of Work

Clark County Furniture Standards



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Welcome to Your New Workspace

Presented by HB Workplaces



Project Team

Our team is passionate about creating inspiring spaces for people to do great things. With a unified core project team and the support of our 250+ employees across multiple locations, we are committed to providing consistent support from start to finish.

Cassy Tingey is our Account Executive and will lead the efforts of our team. Cassy is supported by our team of project experts, with support from our installation, customer success, and leadership teams.

Heather Bressler, Principal, is the executive sponsor for this project. She is responsible for enhancing our ability to manage both this project and ensure continued success in our partnership with the County.



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Ongoing Support

Our Customer Success team is dedicated to providing excellent support before, during, and after your project wraps up.

Our methodology is designed to foster a mutually beneficial, long-term partnership in which we strive to assist you in maximizing your investment.



Customer Success Contact Process

- **MillerKnoll Certified Installation & Service**
Our professional service technicians are MillerKnoll Certified and have a minimum of 12 years of experience. They are equipped to make most furniture repairs on site.
- **Quality Assurance Project Walk**
To ensure quality control and satisfaction, we provide a customer facing assessment of our installations.
- **Customer Survey Program**
We appreciate our customers and value their feedback. We read every survey and respond to any and all needs that arise.
- **Ongoing Service & Warranty**
At HB and MillerKnoll, our warranty is a promise to you that we stand behind the quality of our products. We're committed to a long-term relationship that helps you get the most from your investment with minimal interruption. For service or warranty needs, we're just a call or email away with a response time of less than 24 hours.
warranty@hbworkplaces.com | (866) 211-0673

01

FURNITURE STANDARDS

Private Office

PO-01

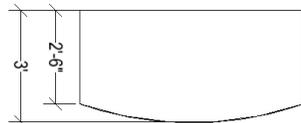
Features

1. Sit to Stand Desk
2. Fixed Height Return
3. Tackboard Panel
4. Open Shelf with Task Light
5. 5-High Metal Storage Tower
6. BBF Pedestal + Open Shelf Storage

[View Finishes >](#)



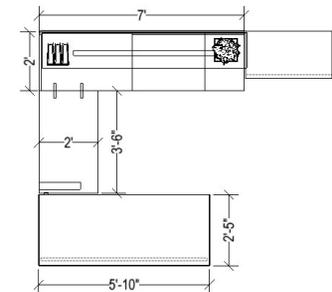
Bow Front Option



Wire Management



Plan Overview



Private Office

PO-02

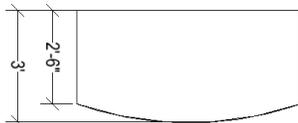
Features

1. Sit to Stand Desk
2. Fixed Height Return
3. Tackboard Panel
4. Closed Overhead Storage with Task Light
5. 5-High Metal Storage Tower
6. Lateral File + BBF Storage

[View Finishes >](#)



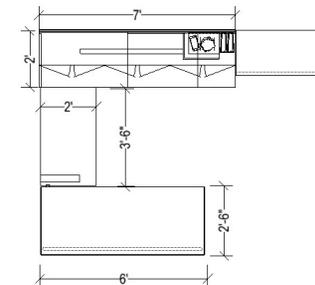
Bow Front Option



Wire Management



Plan Overview



Private Office

PO-03

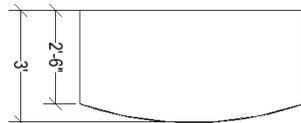
Features

1. Sit to Stand Desk
2. Fixed Height Return
3. Tackboard Panel
4. Closed/Open Overhead Storage
5. Cabinet with Partial Open Shelving
6. Lateral File + BBF Storage
7. Closed Leg with Full Modesty Panel

[View Finishes >](#)



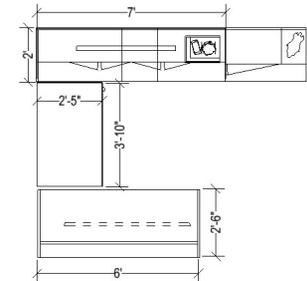
Bow Front Option



Wire Management



Plan Overview



Private Office

PO-04

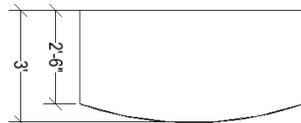
Features

1. Sit to Stand Desk
2. Fixed Height Return
3. 5-High Metal Storage Tower
4. Mobile BF Pedestal
5. Closed Leg with Full Modesty Panel

[View Finishes >](#)



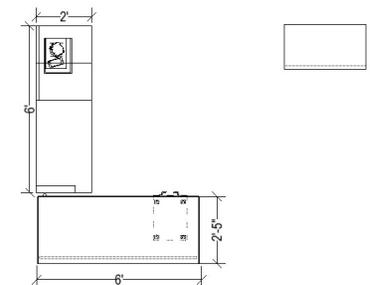
Bow Front Option



Wire Management



Plan Overview



Private Office Storage Solutions



BBF PEDESTAL

Description: Freestanding pedestal fits below a hanging or freestanding work surface.



FF PEDESTAL

Description: Freestanding pedestal fits below a hanging or freestanding work surface.



MOBILE BF PEDESTAL

Description: Mobile pedestal fits below a hanging or freestanding work surface.



5-HIGH METAL STORAGE

Description: Lateral file has steel case and full-width, integrated pulls. Includes 1" leveling glides and a positive interlock system that permits only 1 drawer or pullout shelf to open at a time.



WARDROBE STORAGE

Description: Lateral file storage with Asymmetrical Storage Tower.



LATERAL FILE STORAGE

Description: Two door lateral file.

[View Finishes >](#)

Private Office Storage Solutions



OPEN STORAGE

Description: Open storage.



OPEN OVERHEAD SHELF

Description: L Shape Shelf.



CLOSED OVERHEAD STORAGE

Description: Wall-hung overhead cabinet, hinge door, cubby concealed.



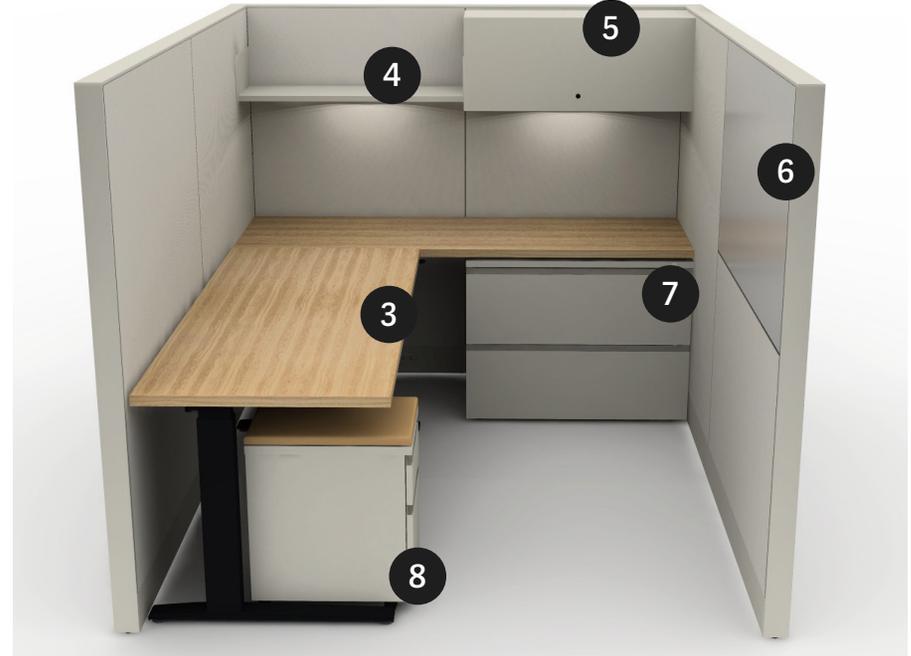
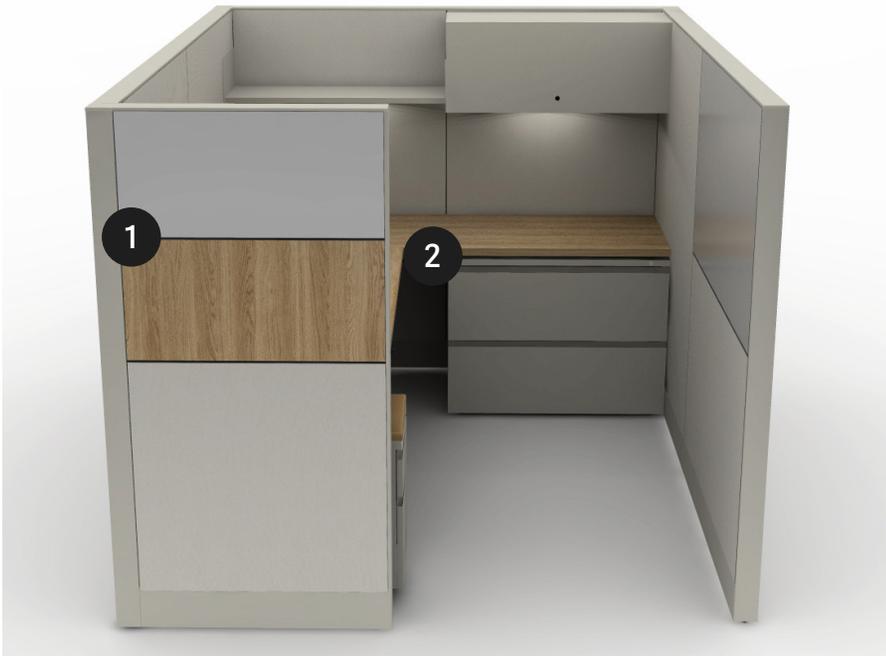
CLOSED/OPEN OVERHEAD STORAGE

Description: Wall-hung overhead cabinet, single high, wood doors / open cubby exposed (cantilevered open ends).

[View Finishes >](#)

6x8 Workstation

Preliminary



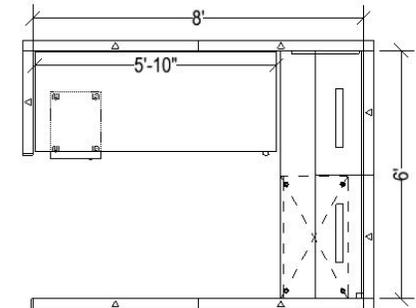
Features

1. Markerboard Tile
2. Sit to Stand Desk
3. Fixed Height Return
4. Open Shelf with Under Cabinet Lighting
5. Closed Overhead with Under Cabinet Lighting
6. Markerboard Tile
7. (1) Lateral File Storage
8. Mobile BF Storage

Wire Management



Plan Overview



[View Finishes >](#)

8x8 Workstation

Preliminary



Features

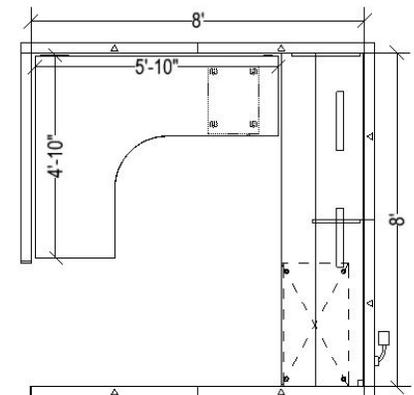
1. Markerboard Tile
2. L-Shape Sit to Stand Desk
3. Fixed Height Return
4. Open Shelf with Under Cabinet Lighting
5. Closed Overhead with Under Cabinet Lighting
6. Markerboard Tile
7. (1) Lateral File Storage
8. Mobile BF Storage

[View Finishes >](#)

Wire Management



Plan Overview



Workstation Storage Preliminary



LATERAL FILE

Description: Lateral File Storage fits below work surface.



MOBILE BF STORAGE

Description: Mobile Pedestal fits below a hanging or freestanding work surface. With cushion top.



OVERHEAD OPEN SHELF

Description: Panel Attached Shelf.

[View Finishes >](#)

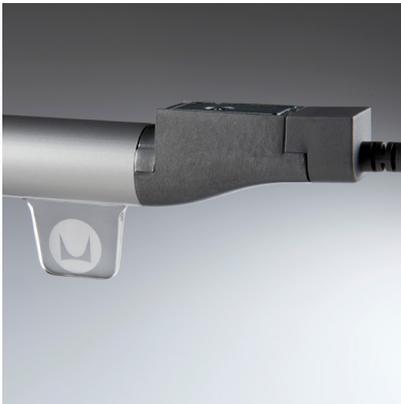


CLOSED OVERHEAD STORAGE

Description: Panel-hung overhead cabinet.

Accessories

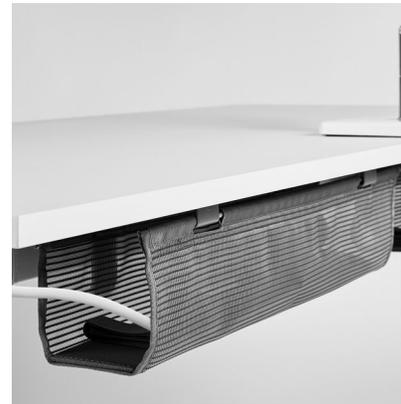
Private Offices and Workstations



Twist LED Task Light
Herman Miller



Motia Up/Down Switch
Herman Miller



NeatTech
Humanscale



Ambit Cable Management
Herman Miller

Task and Guest Seating



Manufacturer: Herman Miller
Product: Verus

Description:
Work Chair, B-Size, Standard Height Range, Tilt-Limiter Height Adjustable Arms, Non-Upholstered Armpads, 8Z Pellicle Back Material, PostureFit SL, Carpet Only Casters

Frame Finish: Black
Chassis/Base Finish: Black
8Z Pellicle Color: Slate
Armpad Finish: Black

[View Finishes >](#)



Manufacturer: Herman Miller
Product: Verus

Description:
Verus Side Chair, 4-Leg Base, 4-leg base, Interweave 2 suspension back, no arms, not fire retardant

Frame Finish: Black
Chassis/Base Finish: Black
8Z Pellicle Color: Slate

Conference/Meeting Seating



Manufacturer: Herman Miller
Product: Setu

Description:
Setu Multipurpose Chair, Refresh, 5-star base, standard-height range, intercept suspension seat & back, ribbon arms

Frame Finish: Graphite
Chassis/Base Finish: Graphite
Intercept Suspension Material: Graphite
Ribbon Arm: Graphite

[View Finishes >](#)



Manufacturer: Herman Miller
Product: Fuld

Description:
Fuld Nesting Chair, polymer seat & back, arms

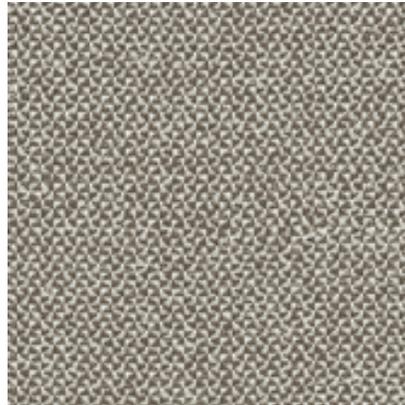
Chair Finish: Graphite

Private Office Finishes

Preliminary



Paint/Metal
WL Warm Stone



Tackboard Fabric
Hourglass Misty



Laminate
143 Classic Oak



Storage Pulls
Bar Pull



Accent Paint
8Q Folkstone Grey



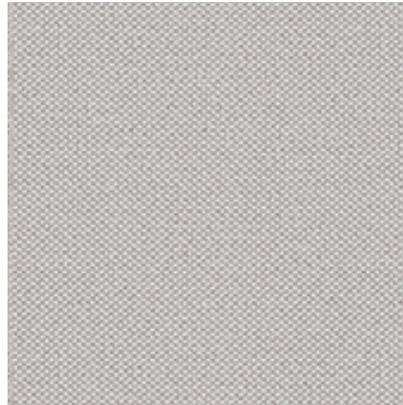
Accent Laminate
WL Warm Stone

Workstation Finishes

Preliminary



Paint/Metal
WL Warm Stone



Tackboard Fabric
Reflect Sterling



Laminate
143 Classic Oak



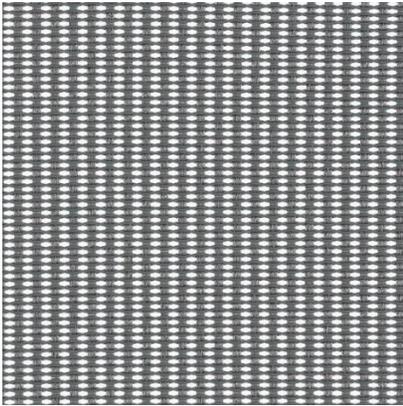
Storage Pulls
W-Pull



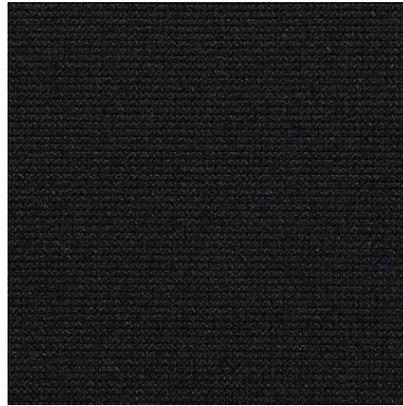
Cushion Top Fabric
Whip Twig

Seating Finishes

Preliminary



Interweave Suspension Material
Slate



Seat Fabric
Black

02

ERGONOMICS

Ergonomic Support Verus Task Chair

BENEFITS

- The Interweave 2 suspension back provides ergonomic support, breathability, and adaptive flexibility for lasting comfort
- Manufactured to our highest quality standards and backed by a 12-year, three-shift warranty



Ergonomic Support Verus Side Chair

BENEFITS

- Engineered suspension back supports natural posture and ergonomic alignment
- Fixed arms provide simplified support and user comfort
- Manufactured to our highest quality standards and backed by a 12-year, three-shift warranty
- Stackable design up to four high saves space while maintaining ergonomic integrity



Ergonomic Support

Sit to Stand

Our holistic point of view on ergonomics addresses people's physical, cognitive, and social needs. Our solution for your project reflects our brands' latest furnishings and tools, all designed to improve physical comfort while heightening focus and providing a range of options for privacy or connection.



Posture Tips for Maximum Comfort

1. **Head** balanced directly over your spine.
2. **Eyes** straight-ahead, aligned with top third of your monitor.
3. **Spine** neutral, with shoulders relaxed.
4. **Arms** at monitor's length away, with elbows tucked near the body at a 90° angle.
5. **Legs** with a three-finger gap between the seat and back of your knees, thighs parallel with the floor, and feet flat on the floor.

03

CARE & MAINTENANCE

Care and Maintenance Textiles

FABRIC UPHOLSTERY

Normal Cleaning

Vacuum fabric as needed using an upholstery attachment. Vacuuming picks up dust and reduces the need for professional cleaning. Do not brush fabric or use a vacuum attachment with a rotary brush. Brushing may permanently damage the nap or change the character of the fabric. Do not use steam.

Spot Cleaning

Immediately soak up the stain with a clean soft absorbent cloth. Do not dry the stain completely or it may set. The longer a stain is allowed to remain on a fabric, the more difficult it is to remove.

Water-based Stains

(such as coffee, soft drinks, fruit juices, or milk)
Use a water-based cleaner (specifically made for cleaning fabric) or a solution of mild (alkaline) warm soapy water (not overly soapy) applied with a damp clean cloth or sponge. Work the cleaner into a lather or foam. Soak up all remaining solution and then use a clean cloth or sponge dipped in cool water to remove any residue. Never use hot water; it will set the stain. Avoid scrubbing.

Large Areas

If large areas are soiled, contact a professional cleaning firm.

Bleach

A diluted (10:1) bleach can be used for infrequent disinfecting, but it is recommended to avoid its use because it corrodes metal, damages environmental surfaces, is inactivated by organic matter, and is toxic.

Oil-based stains

(such as lipstick, grease, or salad dressing)
Use a dry cleaning solution applied with a damp clean cloth or sponge. Test the cleaning solution on a small, concealed area first. If there is no spotting, ringing, or damage to the fabric or its dyes, apply the cleaning solution to the soiled area with light, quick strokes.

Begin at the outside of the stain and work toward the center, being careful not to oversaturate the fabric. K2R is also a product that can be used. See product label for complete instructions. Do not over apply water or any liquid solution to fabric. Excessive wetting of the fabric with any liquid solution may result in permanent damage to the material.

Do not rub too vigorously or you may damage the nap of the fabric or break fibers. Several light applications are better than one heavy application. Soak up all remaining solution and then use a clean cloth or sponge dipped in cool water to remove any residue.

Let fabric dry thoroughly and then vacuum well before using. If the stain resists cleaning, contact a professional cleaning firm.

VINYL UPHOLSTERY

Normal Cleaning

Wash vinyl with a soft cloth or soft-bristled brush lathered with mild, nonabrasive soap and lukewarm water. Before the surface dries, wipe with a clean dry cloth to remove any residue. This procedure may be repeated to remove stubborn dirt or stains. Ink spots can sometimes be removed by washing with soap and water followed by isotropy alcohol.

Do not use steam. Do not use any cleaning method that is not listed above, as other methods may attack the vinyl and cause eventual degradation

Care and Maintenance Finishes

COATED METAL

Normal Cleaning

Wash coated metal surfaces with a soft cloth soaked in detergent and warm water; rinse thoroughly and dry. Remove scuff marks from low-gloss coatings with pre-softened paste wax, following the instructions on the label. Remove scuff marks and scratches from high-gloss coatings using automotive polishing compounds, either liquid or paste. After polishing, apply a pre-softened automotive paste wax to restore original sheen. Do not use abrasive, acid, alcohol-based, or solvent-based cleaners; they may damage the paint finish.

POLISHED CHROME, TRIVALENT CHROME

Normal Cleaning

Wet cheesecloth in a nonabrasive cleaner, like liquid dish soap, and rub the chrome component lightly until the original luster reappears. Dry the component with a clean soft cloth to remove any soap residue.

POLISHED ALUMINUM (UNCOATED)

Normal Cleaning

Apply a pre-softened paste wax to polished aluminum components following the instructions on the label. In humid atmospheres near salt water, apply the wax once a month. In other areas, apply wax every three months to maintain the appearance of the aluminum.

GLASS

Normal Cleaning

Use products specifically designed for glass.

PLASTIC

Normal Cleaning

Wash plastics surfaces with a soft cloth soaked in mild detergent and warm water. Rinse thoroughly and dry with a clean soft cloth. Do not use solvents or abrasive kitchen cleaners.

STONE

Normal Cleaning

Wash with a soft cloth and mixture of a mild detergent and warm water. Rinse with warm water and wipe dry with a clean soft cloth. Rinse the tabletop with warm water to remove surface dirt and wipe dry with a clean soft cloth for routine maintenance.

Acid-based Liquids, Such as Coffee, Wine, and Fruit Juice

Wipe up immediately using a clean soft cloth. The longer a spill remains, the more difficult it will be to remove and may stain. Do not use abrasive, acid, alcohol-based, or solvent-based cleaners, they will damage the surface.

Care and Maintenance Textiles (Continued)

LEATHER UPHOLSTERY

Normal Cleaning

Vacuum or dust frequently with a clean dry cloth. If leather is soiled, it can be wiped with a soft damp cloth using a lather of any mild soap with lukewarm water. Do not spot clean leather; clean the entire surface. Wipe clean with a damp cloth and dry with a clean soft cloth. Do not use steam.

Spots and Spills

Wipe excess liquid immediately with a clean cloth or sponge; let the leather air dry. If further cleaning is necessary, sponge the entire surface—seat, back, or chair arm—with clean, lukewarm water. Let the leather air dry; never use a hair dryer or other heat source to dry leather.

Stubborn Spots and Stains

Apply a mild, nonabrasive soap solution with a clean wet sponge. Rinse well and let air dry.

Butter, Oil, or Grease

Wipe the leather with a clean dry cloth and let the remainder of the oil dissipate into the leather. Do not apply water or try to wash a grease spot. Do not use saddle soap, cleaning solvents, oils, furniture polishes, varnishes, abrasive cleaners, detergents, or ammonia on leather; they will ruin the finish, causing it to become sticky and cracked. If the stain remains, contact a professional cleaner.

Large Areas

If large areas are soiled, contact a professional cleaning firm.

WOOL UPHOLSTERY

Wool Fabric and Wool Blend Fabric

To remove excess fibers, simply brush off fibers with a soft clothing brush in one direction using short strokes. These excess fibers have absolutely no effect on the life of the fabric or its long-term appearance.

Normal Cleaning

Vacuum fabric as needed, using an upholstery attachment. Vacuuming picks up dust and reduces the need for professional cleaning. Do not brush fabric or use a vacuum attachment with a rotary brush. Brushing may permanently damage the nap or change the character of the fabric. Do not use steam.

Spot Cleaning

Immediately soak up the stain with a soft absorbent cloth. Do not dry the stain completely or it may set. The longer a stain is allowed to remain on the fabric, the more difficult it is to remove.

Water-based and Oil-based Stains

Use a dry cleaning solution applied with a damp clean cloth or sponge. Guardsman/Afta Dry Cleaning Fluid is recommended. Test the cleaning solution on a small, concealed area first. If there is no spotting, ringing, or damage to the fabric or its dyes, apply the cleaning solution to the soiled area with light, quick strokes.

Care and Maintenance Finishes (Continued)

WOOD & VENEER

Normal Cleaning

Dust furniture with a slightly damp soft lint-free cloth. Wipe dry with a dry soft cloth in the direction of the wood grain.

Once a Month

Clean the surface with a soft cloth dampened with a quality cleaner formulated for wood furniture. Wipe the surface in the direction of the wood grain to remove dirt and fingerprints. Wipe dry with a clean dry cloth.

Twice a Year

Apply a good quality furniture polish with a clean soft cloth. Do not use aerosol-powdered cleaners or polishes. Also, do not use polishes containing waxes or abrasives, or polishes that are oil based.

Minor Repair or water Rings, Stains, and Scratches

Rub the surface lightly in the direction of the wood grain using No. 0000 steel wool. Apply a scratch-removing polish with a color and value that simulates the veneer. If the scratches are deep, consult a professional furniture refinisher.

LAMINATE

Normal Cleaning

Wash laminate with soft cloth and a solution of mild detergent and warm water. Rinse thoroughly and dry with a clean soft cloth. For minor repair of burns or other stubborn marks, apply a nonabrasive liquid kitchen cleanser with a soft cloth soaked in warm water.

Rub in direction of the grain; use caution to avoid damaging the surface texture or gloss. If no grain direction is visible, rub with a light, circular motion. Do not use powdered abrasives or other harsh cleansers like hypochlorite bleach, hydrogen peroxide, nitric or hydrochloric acids, or lye; they may deface the surface and change the finish color.

D4

WARRANTY

Manufacturer Warranties

When you choose a MillerKnoll brand, you're not just buying quality products. You're investing in a relationship and the peace of mind that our commitment to you extends well beyond the moment that your product leaves the factory.

While the length of our warranty terms varies by brand and by product, our dedication to your satisfaction is unwavering.

You can find detailed warranty information for our collective of brands, including any exclusions that may apply, through the links here:

Manufacturers

- [Herman Miller](#)
- [Knoll](#)
- [Humanscale](#)



Click/Scan to
Submit a
Warranty Request





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CERTIFIED DEALER